



Notice of a meeting of Audit Committee

Wednesday, 14 June 2017
6.00 pm
Pittville Room - Municipal Offices

Membership	
Councillors:	Colin Hay (Chair), Steve Harvey (Vice-Chair), Matt Babbage, Paul McCloskey, John Payne, David Willingham and Jon Walklett

The Council has a substitution process and any substitutions will be announced at the meeting

Agenda

1.	APOLOGIES	
2.	DECLARATIONS OF INTEREST	
3.	THE MINUTES OF THE LAST MEETING 22 March 2017	(Pages 3 - 10)
4.	PUBLIC QUESTIONS These must be received no later than 12 noon on the fourth working day before the date of the meeting	
5.	THE PROVISION OF EMERGENCY MANAGEMENT SUPPORT SERVICES Matt Armstrong (Gloucestershire Fire and Rescue Service)	(Pages 11 - 12)
6.	PROGRESS REPORT AND UPDATE (2016-17) Grant Thornton	(Pages 13 - 24)
7.	ANNUAL AUDIT FEE LETTER (2017-18) Grant Thornton	(Pages 25 - 28)
8.	AUDIT STANDARDS - COMMUNICATING WITH THE AUDIT COMMITTEE Grant Thornton	(Pages 29 - 42)
9.	INTRODUCTION TO SOUTH WEST AUDIT PARTNERSHIP David Hill, Executive Director (SWAP)	
10.	INTERNAL AUDIT ANNUAL OPINION	(Pages

		South West Audit Partnership	43 - 68)
11.		ANNUAL GOVERNANCE STATEMENT South West Audit Partnership	(Pages 69 - 84)
12.		REVIEW OF DRAFT ACCOUNTING POLICIES 2016-17 Sarah Didcote, Deputy Section 151 Officer	(Pages 85 - 108)
13.		WORK PROGRAMME	(Pages 109 - 112)
14.		ANY OTHER ITEM THE CHAIRMAN DETERMINES TO BE URGENT AND REQUIRES A DECISION	
15.		LOCAL GOVERNMENT ACT 1972 - EXEMPT INFORMATION The committee is recommended to approve the following resolution:- “That in accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting for the remaining agenda items as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraph 3 and 5, Part (1) Schedule (12A) Local Government Act 1972, namely: Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information) Paragraph 5; Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings	
16.		TREASURY MANAGEMENT MATTER - PROGRESS UPDATE Bryan Parsons, Corporate Governance, Risk and Compliance Officer	(Pages 113 - 114)
17.		DATE OF NEXT MEETING 20 September 2017	

Contact Officer: Saira Malin, Democracy Officer, 01242 775153
Email: democratic.services@cheltenham.gov.uk